



Parent Rights

You have the right to:

- Be informed of all child care options available to you and choose the type of child care provider (licensed center, licensed home, registered home, relative care) that best suits your needs.
- Visit available child care providers before making a choice.
- Receive assistance in choosing child care including information about the Board's policies regarding transferring children from one provider to another.
- Be informed of rules related to providers charging parents the difference between the Board's reimbursement and the provider's published rate.
- Be represented when applying for child care services.
- Be notified of your eligibility to receive child care services within 20 calendar days from the day the Board's child care contractor receives all necessary documentation required to initially determine or re-determine eligibility for child care.
- Have the Board and the Board's child care contractor treat information used to determine eligibility for child care services as confidential.
- Receive written notification at least 15 calendar days before termination of child care services.
- Reject an offer of child care services or voluntarily withdraw your child from child care, unless the child is in protective services, and be informed of the possible consequences of rejecting or ending the child care that is offered.
- Be informed of the eligibility documentation and reporting requirements (see Parent Reporting Requirements).
- Be informed of your right to appeal, including the right to continue care during the appeal and the potential for repayment if the appeal is rendered against you.
- Be informed that you are allowed up to three (3) voluntary transfers within an eligibility period. Transfer request may be made in writing or by telephone.
- Be informed of required background and criminal history checks for relative child care providers through the listing process with the Texas Department of Family and Protective Services (DFPS), as described in F-102, before the parent or guardian selects the relative child care provider.
- Be informed that the Board provides up to sixty months (60) of child care services for an undergraduate bachelor's degree and up to forty-eight months (48) of child care services for technical training, trade training, or an associate's degree.

By selecting a child care provider and entering into child care services, I acknowledge that I have read and understand the above information regarding Parent Rights.