



851 Old Alice Rd,
Brownsville, TX 78520
(956) 546-3141

5636 Southmost Rd Ste D,
Brownsville, TX 78520
(956) 621-3480

601 East Harrison Ave ,
Harlingen, TX 78550
(956) 423-9266

If interested in any of the positions listed below, please contact your nearest Workforce Center and consult with an Employment Service Counselor for additional information on how to apply.



<u>Job Posting Number</u>	<u>City</u>	<u>Position</u>	<u>Hourly/Salary</u>	<u>Experience/Education</u>	<u>Job Description</u>
8660519	Brownsville	<u>FRONT DESK CLERK</u>	Pay will be discussed at time of interview.	1 Year Experience / High School Diploma / GED	Keeps Dr. Orders up to date, schedule deliveries, & intake information to process new clients. Must have a valid driver's license and a clean record. Run occasional errands using company vehicle. Knowledgeable of computer programs such as Microsoft Word & Excel.
7324614	Brownsville	<u>CASHIER</u>	Pay will be discussed at time of interview	0 Years Experience / High School Diploma / GED	Provides excellent customer service through front-end customer engagement & point-of-sale interaction. Cash register ringing & general cash handling. Uphold standards for merchandise presentation of the best apparel & equipment brands in sporting goods. Promote warranty sales, Scorecard (loyalty program), private-label credit cards, & other seasonal promotions.
7320546	Brownsville	<u>BUSSERS</u>	Pay will be discussed at time of interview.	0 Years Experience / No Education Requirement	Cleans tables, takes plates, utensils & drink-ware to the kitchen, make sure diners' water glasses are full, & reset tables for the next service. Might help wait staff bring food to tables, restock utensils, napkins & other dining room needs.
3613904	Brownsville	<u>Torch Cutter</u>	Discussed upon interview	6 years of experience required	Minimum of 6 yrs of experience. Will cut metal from ships & platforms & work performed in the open field. Must have valid Texas ID.
5358673	Brownsville	<u>FT Seasonal Youth Care Worker</u>	Discussed upon interview	6 months of experience required	Provides direct care supervision for youth, care fostering an environment that facilitates learning & behavioral mgmt in a supportive manner. Maintains a flexible, organized, & efficient work schedule. Seasonal assignment up to 5 mths.



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6666056	Brownsville	<u>Cook</u>	Pay will be discussed at time of interview	2 Years Experience / No Education Requirement	Responsible for preparing superior quality food, which meets standards for flavor, texture, appearance, temperature. Correct food handling and sanitary procedures in accordance with health regulatory standards are integral to this position. Responsible for assisting in the daily kitchen operations. Ensures that all recipes, food preparations, and presentations meet food quality and safety specifications. Must have a minimum of two years of experience for consideration.
5359146	Brownsville	<u>Roofers</u>	Discussed upon interview	6 months of experience required	Must have experience with metal roofing. Must follow all safety procedures & guidelines. Must be comfortable working on sloped surfaces at higher elevations. Proficient with roofing equipment, power & hand tools. Capable of lifting 50 pounds. Must pass pre-employment drug test and a background check.
8668773	Brownsville	<u>FT Seasonal Case Manager</u>	Discussed upon interview	1 year of experience and a Bachelor's Degree required	Responsible for submission of service plans & other assessments required for compiling of a comprehensive case file designated web-based prog with supporting documentation maintained in physical files. Required to maintain a flexible, organized & efficient work schedule & is subject to work extended hours, weekends, & be on-call. Position is seasonal & is staffed as necessary in response to fluctuating business operations. The seasonal assignment can be up to five months.



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5346448	Harlingen	<u>CDL Driver</u>	will be discussed upon interview	0 yrs 6 mos and No Education Requirement	CDL Driver with heavy haul and belly dump experience. Will transport heavy loads of loose materials such as sand, gravel, crushed rock, asphalt, broken concrete along with other paving materials to local construction. Must have class A license and 6 mos. experience.
3615275	Harlingen	<u>Medical Office Receptionist</u>	will be discussed upon interview	1 yrs 0 mos and High School Diploma/GED	Minimum of 1 yr exp.. Must have experience working in a medical office. Must be bilingual English/Spanish. Must have some knowledge working on any medical office software.
8652059	Harlingen	<u>Sales</u>	will be discussed upon interview	0 yrs 0 mos and No Education Requirement	Automobile sales. Employer willing to train, must be 21 years of age or older. Understand & implement dealership sales process. Candidates must pass background check. Convictions will be reviewed on a case by case basis.
3598686	Harlingen	<u>Commissioned Officers</u>	\$7.25/Hr	No Experience Required High School Diploma/GED Required	Works the Harlingen, Santa Rosa and San Juan areas. Must have pass Level II test. This business operates 24/7, therefore, must be flexible to work days, nights and weekends. Must have reliable transportation. Must pass criminal background.
3522522	Harlingen	<u>Production /Packer</u>	\$7.25/Hr	No Experience Required No Education Required	Works on production line packing bags of frozen product into cases. Must be able to work in cold temperature's of 34 degrees. Packs bags into cases. Place boxes onto tape machine. Need to be able to stand for long periods of time. Able to push & pull/reach above the shoulders. Identify colors, be able to hear & see. Able to climb stairs.



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5359378	Harlingen	<u>Receptionist / Secretary</u>	will be discussed upon interview	0 yrs 6 mos and High School Diploma/GED	Will answer phones, greet customers, data entry & other duties as assigned. Must be computer literate & have own transportation & valid Driver's license. Bilingual Eng/Span preferred.
3051430	Harlingen	<u>Restaurant Associate</u>	\$8.00/Hr	No Experience Required No Education Required Food Safety Certification Required	Responsible for providing prompt, efficient, effective safe and courteous quality food service to the guest. These objectives are obtained through quality of guests, merchandising handling, cleaning, maintenance, safety, security, and other general duties as assigned.
6673741	Harlingen	<u>Pharmacy Technician</u>	Discussed at time of interview	No Experience Required High School Diploma/GED Required	Prepares medications. Prices & fills prescriptions. Receives/verifies prescriptions. Completes patient paperwork. Obtains pharmacist's approval. Assists with insurance claims. Stocks & prices medications in inventory. Ensures availability of drugs to patients/facilities. Maintains pharmacy & its patients' employees safety.
5327967	Harlingen	<u>Receptionist</u>	will be discussed upon interview	0 yrs 6 mos and High School Diploma/GED	Must be fluent in English and Spanish. Will be answering phone calls, routing them to the correct staff person, heavy filing so must be able to stand for long periods of time. Scheduling appointments in person and by phone.
3611952	Los Fresnos	<u>Pipe Fitter</u>	Discussed upon interview	1 year of experience and a High School Diploma/GED required	We build metal tanks that will contain petroleum, oil, or water, so desired applicant must be able to read a blueprint. Must be able to understand, and calculate measurements. Able to assemble parts together to build the final product.



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8661910	San Benito	<u>HVAC Technician</u>	Discussed at time of interview	3 Yrs of Exp Required 11th Grade Ed Required HVAC Certification Required	Works on residential & commercial sites. Install, service, & repair heating & air conditioning sys. Dismantle malfunctioning systems and test components, using electrical, mechanical, and pneumatic testing equipment. Test electrical circuits or components for continuity, using electrical test equipment.
5352519	South Padre Island	<u>Retail Sales Associate</u>	Pay will be discussed at time of interview.	1 Year Experience / High School Diploma / GED	Sales Associate in upscale home furnishing and gift store in South Padre resort area. Must be comfortable meeting new people, working with a team, learning the features and benefits of products. Assist with display and merchandising -- both creation & maintenance. Must have basic computer literacy.

September 17, 2018

Workforce Solutions Cameron
Equal Employment Opportunity Employer/Program
Auxiliary Aids available upon request to individuals with disabilities
Relay Texas 1-800-735-2989 TDD or 1-800-735-2988 voice

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