



851 Old Alice Rd,
Brownsville, TX 78520
(956) 546-3141

5636 Southmost Rd Ste D,
Brownsville, TX 78520
(956) 621-3480

601 East Harrison Ave ,
Harlingen, TX 78550
(956) 423-9266

If interested in any of the positions listed below, please contact your nearest Workforce Center and consult with an Employment Service Counselor for additional information on how to apply.



<u>Job Posting Number</u>	<u>City</u>	<u>Position</u>	<u>Hourly/Salary</u>	<u>Experience/Education</u>	<u>Job Description</u>
13787444	Brownsville	Construction Foreman	Pay will be discussed at time of interview	1 Year Experience / High School Diploma / GED	Plan, direct, & coordinate construction activities & maintenance of structures, facilities, & systems. Participate in development of a construction project & oversees organization, scheduling, budgeting, & implementation. Includes managers in specialized construction fields.
13781794	Brownsville	Packer	\$ 7.40 per hour	0 years experience / No education requirement	Pack or package by hand a wide variety of products and materials.
13776195	Brownsville	Dispatcher	Pay will be discussed at time of interview	1 Year Experience / High School Diploma / GED	Responsible for daily office communications, inventory control, & organization. Greet, assist and/or direct office visitors. Receive, direct, & relay telephone messages & supplies & equipment. Verify receipts & pack slips against purchase orders, perform follow-up procedures, & report damages, shortages & discrepancies. Provide word-processing & utilize modern office application software, & provide secretarial support. Perform cleaning & related activities. Skills: Organization; Stress mgmt; Time mgmt; effective verbal & listening skills. Excellent proficiency in modern office methods & computer skills. Warehouse operational skills.
13786797	Brownsville	HOME PROVIDER	\$ 10.00 per hour	6 months experience / No education requirement	Wheelchair bound client. Requires assistance with bathing, transferring, dressing, meal prep, feeding, cleaning, laundry, grooming toileting hair & skin care. Must have experience with transferring wheelchair / bedbound patients.



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3115941	Brownsville	Diesel Mechanic	\$8.00-\$10.00/HR depending on experience	3 years experience/High School Diploma or GED	Able to provide regular maintenance to out fleet & understand computer diagnostics. Exp. with P.O.s on purchasing filters, oil, tires, etc. Tx Dot knowledge & make decisions on whether to put a truck/trailer out of service. Drive a service truck & have an inventory of parts & tools.
13819941	Brownsville	Customer Service Representative	Depends on Experience	1 year experience/ High School Diploma or GED	Assists customers. Processes applications, posts payments, & collection calls. Position is paid hourly & offers room for advancement.
8767432	Brownsville	Grill Cook	\$9.25/HR	1 year experience/ High School Diploma or GED	Will prepare Breakfast & lunch meals. Will keep kitchen area clean & take inventory of supplies. Other duties will be assigned.
13784865	Brownsville	Sales	\$8.00/HR	High School Diploma or GED	Opens & closes cash register & store. Answers the phone. Greet customers. Promote products to customers. Assists with inventory. Use cash register to make retail merchandise sales. Maintain a neat & clean store. Will dust, vacuum, empty trash cans & stock merchandise.
7399868	Brownsville	Medical Record/Pre Litigation Specialist	Will discuss with applicant	High School Diploma or GED	Request medical record, prepare medical records with affidavit, prepare medical worksheet, prepare medical binders, do lien searches. Meets with clients & obtains information, fill pre-litigation sheet, meet with clients, set up meetings & follow up with clients, request medical records.
13803277	Harlingen	CUSTODIAL	\$7.25	3MONTHS/NONE	SERVICE, CLEANING. MOPPING, VACUUMING, SWEEPING



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<u>13800167</u>	Harlingen	<u>COMMERCIAL DISTRIBUTION ASSISTANT</u>	WILL DISCUSS	NONE/NONE	WILL BE DELIVERING VARIOUS PRODUCTS THROUGHOUT THE DELIVERY AREA. KNOWLEDGE OF VALLEY ROADS IS A PLUS.
<u>7412066</u>	Harlingen	<u>HVAC Technician</u>	Will discuss upon interview	12 MONTHS/HS-GED	Repair or service heating, ventilating & air condition systems. Change filters & ducts.
<u>13814304</u>	Harlingen	<u>PROVIDER</u>	WILL DISCUSS	3MONTHS/NONE	PROVIDE INDIVIDUAL HEALTHCARE. GROOMING, FEEDING, BATHING OF AN ELDERLY PERSON.
<u>13814476</u>	Harlingen	<u>CUSTOMER SERVICE REP</u>	WILL DISCUSS	6 MONTHS/HS-GED	ANSWER PHONES AND ASSIST WITH CUSTOMERS NEEDS
<u>13778322</u>	Harlingen	<u>Tire Technician</u>	Will discuss upon interview	1 year of experience and No minimum education level	Responsible for installation, repair, balance, & rotating tires for passenger & commercial vehicles. Will patch tires, inspect wear patterns, & ensure tires are correctly inflated & properly replaced.
<u>13800587</u>	Harlingen	<u>General Laborers</u>	Will discuss upon interview	No experience nessary and High School Diploma/GED	Manually move freight, stock, or other materials or perform other general labor.
<u>13800368</u>	Harlingen	<u>Dishwasher</u>	\$7.25/ hour	No experience nessary and no minimum education level	Responsible for cleanliness & sanitization of dishes, tableware, glassware, pots, pans, & utensils through manual & machine cleaning methods. Keep dishwashing area clean & safe.
<u>13791413</u>	Harlingen	<u>Short Order Cooks</u>	Based on experience	6 months of experience and no minimum education level	Prepare and cook to order a variety of foods that require only a short preparation time. May take orders from customers and serve patrons at counters or tables.
<u>13791163</u>	Olmito	<u>General Laborer</u>	\$ 8.00 per hour	0 years experience / No education requirement	Take merchandise out of it's packages, sort material, place material in proper bins, clean & etc. Safety Equipment: Steel toe shoes.



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<u>13802948</u>	San Benito	<u>Cabinet Assembler /Installer</u>	Will discuss upon interview	1 year of experience and No minimum education level	Will produce, cut, shape, and assemble cabinets. Will set up or operate machines, including power saws, jointers, molders, and shapers. Will cut, mold, or shape woodstock.

September 16, 2019

Workforce Solutions Cameron
Equal Employment Opportunity Employer/Program
Auxiliary Aids available upon request to individuals with disabilities
Relay Texas 1-800-735-2989 TDD or 1-800-735-2988 voice

PAGE 4