



PARENT RIGHTS AND RESPONSIBILITIES

You have the right to:

- Be informed of all child care options available to you and choose the type of child care provider (licensed center, licensed home, registered home, relative care) that best suits your needs.
- Visit available child care providers before making a choice.
- Be informed that you are allowed 3 voluntarily transfers within an eligibility period where no health or safety issues exist or a required Board re-location, must be current with your parent share of cost (PSOC) before the transfer can be authorized.
- Be informed of providers charging parents the difference between the Board's reimbursement and the provider's published rate.
- Be represented when applying or appealing for child care services.
- Be notified of your eligibility to receive child care services within 20 calendar days from the day the Board's child care contractor receives all necessary documentation required to initially determine or re-determine eligibility for child care.
- Be informed that all information used to determine eligibility for child care services is confidential.
- Receive written notification at least 15 calendar days before termination of child care services.
- Be informed that if child care is terminated due to excessive unexplained absences (40) or nonpayment of PSOC, you are ineligible to be placed on the waiting list for sixty (60) calendar days.
- Reject an offer of child care services or voluntarily withdraw your child from child care, unless the child is in protective services, and be informed of the possible consequences of rejecting or ending the child care that is offered.
- Be informed of the eligibility documentation and reporting requirements (see Parent Reporting Requirements).
- Be informed of your right to appeal, including the right to continue child care during a hearing within the allowed time frame. If the appeal decision is decided against you, the cost of child care received during the appeal period will be your responsibility. I understand that I am responsible for payments during the appeal for child care services if terminated under a program violation such as excessive absences or nonpayment of PSOC.
- Be informed of required background and criminal history checks for relative child care providers through the listing process with the Texas Department of Family and Protective Services (DFPS).
- Be informed that the Board provides up to sixty months (60) of child care services for an undergraduate bachelor's degree and up to forty-eight months (48) of child care services for technical training, trade training, or an associate degree.

By selecting a child care provider and entering into child care services, I acknowledge that I have read and understand the above information regarding Parent Rights.

Equal Opportunity Employer/Program

Auxiliary Aids are available upon request to individuals with disabilities. Relay: 1-800-735-2989 (TYY) / 711 (Voice).

Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.