



## BROWNSVILLE

**Central Bolt & Industrial**  
**Counter Sales / Parts Delivery Driver**  
**WORKINTEXAS Job Posting # 16821690**  
**Salary: \$11 / HR**

Pulling orders from customers and filling them. Greeting customers as they come into establishment or over the phone. Giving quotes for parts. Processing orders and collecting funds via cash, credit card, etc. Answering emails for requisitions or quotes from potential customers. Making parts deliveries when needed.

**Buffalo Wings & Rings**  
**Cook**  
**WORKINTEXAS Job Posting # 16839703**  
**Salary: Discussed at time of Interview**

We are a sports bar and grill that prides itself in providing excellent food and a fun laid back environment to enjoy your favorite sports. As a member of the kitchen team, you will be responsible for ensuring our guests have amazing food all the time. As a member of the team your responsibilities will include but are not limited to: fulfilling orders; stocking your station; prepping /portioning during downtime; keeping your station clean; properly stocking the station before shift change; communicating with expo; organizing and receiving food orders; adhering to recipes.

**Auntie Anne's Pretzels**  
**Crew Member, Sales Associate, Team Member**  
**WORKINTEXAS Job Posting # 16839177**  
**Salary: \$12.25 / HR**

Looking for pretzel enthusiasts with a teachable spirit, positive attitude, and outgoing personalities to: Greet customers, sell products, obtain orders, and process transactions using the POS system. Make, serve, sell, and sample Auntie Anne's products to its customers. Maintain the store premises and equipment per the company's philosophy, operating standards, and policies.

## BROWNSVILLE

### **Buffalo Wings & Rings**

**Server**

**WORKINTEXAS Job Posting # 16839697**

**Salary: Discussed at time of Interview**

We are a sports bar and grill that prides itself in providing excellent food and a fun laid back environment to enjoy your favorite sports. As a member of the waitstaff team you will be the face of the restaurant and will have the greatest direct impact on the customer's visit. As a member of the team your responsibilities will include but are not limited to: Greeting and sitting guests. Taking customer orders. Running guest's food. Addressing guest concerns. Responsibly handle cash. Complete shift work and side work.

### **American Surveillance Co Inc**

**Non-Commission Security Officer**

**WORKINTEXAS Job Posting # 16822873**

**Salary: Discussed at time of Interview**

American Surveillance Company (ASC) is a professional security service corporation. ASC was founded in 1999 providing the highest quality in security services and security integrations. American Surveillance provides a wide array of security services to its market which include but not limited to: Video Surveillance. Access Control. Surveillance Camera Installation. Remote Video Monitoring. Fire Alarm Systems. Non-Commission Security Officers.

## HARLINGEN

### **American Eagle Glass**

**Auto Glass Tech**

**WORKINTEXAS Job Posting # 16850184**

**Salary: Based on Experience**

Auto Glass Technician Responsibilities: Using a primer to prime all damaged areas of windshields and car windows. Weatherproofing glass by applying a chemical treatment to the outer surfaces and installing rubber weather seals around glass edges. Traveling to various locations to assess as well as repair or replace customers' windshields and windows. Removing moldings, wipers, screws, bolts, and clips before glass installation and repairs and replacing them thereafter. Injecting resin into small chips or cracks and heating the damaged areas using a heat source. Identifying issues that may affect glass installation, such as rust or vehicle damage. Removing all dirt and debris from windshields and windows before beginning repair or weatherproofing treatments. Using clips, moldings, and adhesives to affix custom-cut glass to customers vehicles.

## HARLINGEN

### **American Surveillance Co**

#### **Non-Commission Security Officer**

**WORKINTEXAS Job Posting # 16799915**

**Salary: \$10.00/HR**

Customer Service. Radio Communication. Report Writing. Foot Patrol. Traffic Control. Visitors Log  
All other duties as necessary.

### **Elizondo Insurance Services**

#### **Customer Service Rep**

**WORKINTEXAS Job Posting # 16850386**

**Salary: \$9.00/HR**

Handle member inquiries via phone, email, or chat. Assist with coverage, claims, billing, and provider network questions. Resolve issues or escalate when needed. Document interactions and follow up as necessary.

### **Don Kuco's Restaurant**

#### **Wait Staff**

**WORKINTEXAS Job Posting # 16843840**

**Salary: Based on Experience**

Greeting customers and showing them to their table. Preparing tables, ensuring they are clean and fully set. Maintaining knowledge of the complete menu, daily specials, and available items. Presenting customers with the menu, informing them of daily specials, and taking orders. Checking the quality of dishes before serving them. Delivering food and beverages in a timely manner. Attending tables and ensuring customer satisfaction. Delivering checks and taking payments. Handling customer complaints. Strictly adhering to food, sanitary, and safety standards.

### **Tropical Smoothie Café**

#### **General Manager (GM)**

**WORKINTEXAS Job Posting # 16808013**

**Salary: Based on Experience**

Manage brand experience, focusing on hospitality, quality control, and speed of service. Ensure compliance with food safety standards and procedures. Recruit, train, and develop team members to maintain optimal staffing levels. Lead by example, delivering unparalleled service and embodying "Tropitude" to every customer. Drive in-store sales through effective promotion of sales and menu items. Analyze operational reports to support budget goals and make informed decisions. Monitor inventory levels to meet guest demand. Maintain store cleanliness and safety standards. Identify and develop team members for leadership roles. Engage with the community to drive sales and make a positive impact.

**LA FERIA**

**Amable Home Care LLC**

**Front Desk Receptionist**

**WORKINTEXAS Job Posting # 16849117**

**Salary: \$10.97/HR**

Greet and welcome guests as they arrive. Manage incoming calls, emails, and inquiries, directing them to the appropriate personnel. Schedule appointments and maintain the calendar for staff members. Perform duties including filing, typing, and data entry to keep records organized. Assist with administrative tasks. Ensure the front desk area is tidy and presentable at all times.

**Whitewing Dental**

**Dental Front Desk**

**WORKINTEXAS Job Posting # 16820881**

**Salary: \$12.00/HR**

Greet and assist clients and visitors in a friendly and professional manner. Manage incoming calls. Schedule appointments and maintain an organized calendar for staff members. Perform administrative tasks such as filing, data entry, and maintaining office supplies. Proofread documents. Handle inquiries from clients regarding services and provide information as needed. Maintain a clean and welcoming front desk area.

**JC Wing Company**

**Cook**

**WORKINTEXAS Job Posting # 16815886**

**Salary: \$9.00/HR**

Preparing and assembling ingredients for menu items. Preparing high-quality meals and food items according to company recipes. Storing excess food at the correct temperature. Ensuring that food portions and food presentation meet company standards. Monitoring supplies and re-ordering stock. Ensuring that cooking utensils are clean before each use. Cleaning and sterilizing food preparation areas. Assisting other cooks to ensure that food orders are completed in a timely manner. Efficiently resolving problems with customers' orders.

**La Feria ISD**

**Bus Driver/Maintenance**

**WORKINTEXAS Job Posting # 16837371**

**Salary: Based on Experience**

Ensure safe and orderly transportation of students on assigned route. Operate school bus that transports students and authorized personnel to and from schools. Check the bus for mechanical defects and notify the supervisor of repairs. Keep the bus clean and fueled. Supervise students while they board and leave the bus and cross the street. Maintain discipline, report student discipline problems. Instruct students on safe riding rules and regulations. Observe all traffic laws and safety regulations for school buses. Inspect the bus by checking fuel, oil, water, tires, lights, brakes, and steering to ensure bus can be operated safely before driving.

**LA FERIA**

**Soluna Adult Day Care**

**Driver Attendant**

**WORKINTEXAS Job Posting # 16833713**

**Salary: Based on Experience**

Follow Care Van schedules and communicate with the Transportation Scheduler regarding all aspects of client's transportation. Assist clients in a prompt, helpful, courteous and compassionate manner. Assist the Transportation Scheduler with changes and pertinent information about clients. Communicate any vehicle maintenance needs to the Transportation Scheduler Ensure that vehicle mileage and maintenance logs are current. Solicit and collect donations from Care Van riders. Assist Day Care Center staff with client support as needed or whenever scheduling permits. Attend and participate in community events as related to the provision of services to seniors and the disabled. Develop and maintain effective working relationships with other Foundation staff members. Complete all reports required by the Executive Director. All other duties as assigned.

**LOS FRESNOS**

**Julia's Restaurant**

**Waiter/Waitress**

**WORKINTEXAS Job Posting # 16819303**

**Salary: Depends on Experience**

Take orders and serve food and beverages to patrons at tables. Greeting customers and showing them to their table. Preparing tables, ensuring they are clean and fully set. Maintaining knowledge of the complete menu, daily specials, and available items. Presenting customers with the menu, informing them of daily specials, and taking orders. Check the quality of dishes before serving them. Delivering food and beverages. Attending tables and ensuring customer satisfaction. Delivering checks and taking payments. Handling customer complaints.

**Angeles Restaurant**

**Dishwasher**

**WORKINTEXAS Job Posting # 16843760**

**Salary: Discussed at time of Interview**

Loading and unloading dishes, glassware, utensils, and cookware into and out of dishwashers. Scraping food debris from dishes and utensils. Wash dishes by hand, if necessary. Ensuring all dishes and utensils are thoroughly cleaned and sanitized. Keeping the dishwashing area clean, organized, and free of clutter. Setting up dishwashing stations, including dishwashers and sinks. Maintaining clean, dry floors throughout the shift. Storing clean dishes, glassware, utensils, and cookware in their designated places.

**LOS FRESNOS**

**Bonita Flats Farm and Vineyard**

**Kitchen Staff**

**WORKINTEXAS Job Posting # 16827459**

**Salary: Depends on Experience**

A kitchen staff member is responsible for preparing ingredients; cooking dishes according to recipes ensuring food is cooked to the correct specifications following food safety guidelines. Maintain a clean and organized kitchen, washing dishes, cleaning equipment efficiently preparing food while adhering to sanitation standards.

**Bonita Flats Farm and Vineyard LLC**

**Waitstaff**

**WORKINTEXAS Job Posting # 16828038**

**Salary: Depends On Experience**

Providing excellent customer service by greeting guests, taking orders, serving food and drinks, and ensuring a positive dining experience, while also handling payments and maintaining a clean and organized workspace.

**Little Lighthouse Childrens**

**Medical Records Clerk**

**WORKINTEXAS Job Posting # 16830614**

**Salary: Depends on Experience**

Customer services skills when talking to parents. Ability to organize and maintain files and records, ensuring they remain updated and are easily accessible. Friendly and knowledgeable when answering the phone, taking messages. Skilled in the use of office equipment such as photocopiers, printers, etc.. Ability to call and text parents to confirm appointments.

**PORT ISABEL**

**Tropical Health Care PLLC**

**Front Desk Receptionist**

**WORKINTEXAS Job Posting # 16804758**

**Salary: \$14.91-\$15.50/HR**

Greeting patients and visitors warmly, providing a friendly and welcoming atmosphere. Manage appointment scheduling and confirmations. Handle incoming calls, addressing inquiries and directing them to the appropriate personnel. Maintain accurate patient records and documentation review to ensure compliance with healthcare regulations. Process patient check-ins and check-outs efficiently, including handling payments and insurance verification. Assist with clerical duties including filing, data entry, and maintaining organized records. Utilize ICD-9 coding for accurate billing and documentation purposes. Support the office team by coordinating communication between patients and healthcare providers. Ensure the front desk area is clean, organized, and stocked with necessary supplies.

**PORT ISABEL**

**Proton Providers at Home, LLC**

**Home Health Provider**

**WORKINTEXAS Job Posting # 16823504**

**Salary: \$10.00-\$12.50/HR**

Personal care: Assisting with bathing, dressing, grooming, feeding, and getting in and out of bed  
Housekeeping: Doing laundry, washing dishes, vacuuming, and light cleaning. Meal preparation:  
Shopping for groceries and preparing meals to meet a client's dietary needs. Transportation:  
Arranging transportation to doctors' offices or other outings.

**Rincon Veracruzano Restaurant**

**Cook**

**WORKINTEXAS Job Posting # 16844075**

**Salary: Depending on Experience**

Prepare ingredients by washing, chopping, and slicing vegetables, cutting meat, and preparing sauces. Follow recipes and cooking methods to ensure food is prepared to the required standards. Cook food using various methods like grilling, frying, sautéing, baking, and boiling. Quality and Ensure food is fresh and of high quality. Present dishes attractively and garnish them appropriately. Adjust recipes to meet special dietary requirements.

**Los Tortugo's Seafood Market**

**Dishwasher**

**WORKINTEXAS Job Posting # 16843893**

**Salary: Discussed During Interview**

Loading and unloading dishes, glassware, utensils, and cookware into and out of dishwashers. Scraping food debris from dishes and utensils. Washing dishes by hand, if necessary (especially for fragile items). Ensuring all dishes and utensils are thoroughly cleaned and sanitized according to food safety regulations. Maintaining a Clean and Organized Dish Area. Keeping the dishwashing area clean, organized, and free of clutter. Setting up dishwashing stations, including dishwashers and sinks.

**Cricket-South Texas Wireless & Accessories**

**Sales Representative**

**WORKINTEXAS Job Posting # 16561781**

**Salary: \$10.00/HR**

Retail sales workers help customers find products they want to purchase and process customers' payments. Other office duties as assigned.

## SAN BENITO

### **La Mesa Del Mar**

#### **Waitstaff**

**WORKINTEXAS Job Posting # 16813194**

**Salary: Discussed at time of Interview**

Wait staff, also known as waiters, waitresses, or servers, work in establishments that serve food. They are responsible for taking orders, delivering food and drinks, and processing payments. Greeting customers and showing them to their table. Preparing tables, ensuring they are clean and fully set. Maintaining knowledge of the complete menu, daily specials, and available items. Presenting customers with the menu, informing them of daily specials, and taking orders. Checking the quality of dishes before serving them. Delivering food and beverages in a timely manner. Attending tables and ensuring customer satisfaction. Delivering checks and taking payments. Handling customer complaints. Strictly adhering to food, sanitary, and safety standards.

### **YUM Restaurants**

#### **KFC Team Member**

**WORKINTEXAS Job Posting # 16832440**

**Salary: Based on Experience**

Are you ready to take your career to the next level while savoring the delicious taste of success? Look no further than KBP Foods, where we're searching for energetic and passionate individuals to join our KFC Team as Team Members. Experience is not required. Bonus points if you have experience with customer service, cashiers, cooking, food handling, basic math, drive-thru, safety standards, and fast-food restaurants. Must be at least sixteen (16) years old. Availability to work a flexible schedule, including evenings, weekends, and holidays. Ability to lift, carry, stack, push or pull heavy objects. Stand and walk constantly for entire shifts. Maneuver through compact spaces safely and operate restaurant equipment.

### **San Benito CISD**

#### **Peim Clerk**

**WORKINTEXAS Job Posting # 16837339**

**Salary: \$24000/YR - \$30200/YR**

Responsible for data entry and monitoring of assigned campuses on student attendance, registration and enrollment. Collect and enter attendance and PEIMS data into established database and verify accuracy according to prescribed procedures. Receive incoming calls, take messages, and route to appropriate staff. Greeting visitors (e.g. public, parents, students, vendors, etc.) respond to their inquiries and/or direct them to the appropriate personnel. Maintain student records and process requests for student information and transcripts. Process new student records, including requesting transcripts and records from other schools through TREX. Assist parents, students, and faculty with questions regarding student attendance, grades and registration. Verify student absences.



**SAN BENITO**

**Professional Bookkeeping Svc**

**Bookkeeper/Taxpayer**

**WORKINTEXAS Job Posting # 16802280**

**Salary: Based on Experience**

A Tax Preparer, or a Tax Accountant, is responsible for submitting tax forms on behalf of clients to pay the appropriate amount and maximize the client's return. Their duties include interviewing clients about their income and expenses, auditing account details and acting as a liaison between clients and the IRS. Informing clients or employers on the tax preparation process. Collecting relevant financial records, including pay stubs and income statements. Inputting data from financial records into tax return software or databases. Using applicable federal, state and local tax law to determine deductions and how much each client will pay or earn on the return. Completing and filing tax documents with appropriate agencies, like the IRS, state and local government entities. Acting as a representative for clients with applicable agencies as required. Building customer relationships to promote and expand the business.

**Rio Grande Valley Credit Union**

**Part Time Teller**

**WORKINTEXAS Job Posting # 16807489**

**Salary: \$12/HR - \$14.50/HR**

Tellers are responsible for accurately processing routine transactions at a bank. Receive and pay out money. Keep records of money and negotiable instruments involved in a financial institution's various transactions. Assisting customers with processing transactions, such as deposits, withdrawals, or payments, resolving complaints or account discrepancies, and answering questions. Informing customers about bank products and services. Tracking, recording, reporting, and storing information related to transactions, bank supplies, and customers, ensuring all information is accurate and complete. Maintaining and balancing cash drawers and reconciling discrepancies. Packaging cash and rolling coins. Keeping a clean, organized work area and a professional appearance. Handling currency, transactions, and confidential information in a responsible manner. Using software to track bank information and generate reports. Following all bank financial and security regulations and procedures.

**SOUTH PADRE ISLAND**

**SPI Sessions Water Sports**

**Retail Associate**

**WORKINTEXAS Job Posting # 16830038**

**Salary: \$10.50 / HR**

Currently seeking to hire a Retail Associate who will be responsible for: Managing online reservations. Greeting customers as they come into establishment, fill out paperwork and collect funds for services. Assisting customers with clothing and equipment purchases. Keeping racks with merchandise and equipment organized. Opening the store and closing the store when necessary. Sweeping, moping, cleaning the shop. Other duties as assigned

## SOUTH PADRE ISLAND

### **SPI Sessions Water Sports**

#### **Dock Hand**

**WORKINTEXAS Job Posting # 16830048**

**Salary: \$10.50 / HR**

Currently seeking to hire a Dock Hand responsibility will include: Keeping all equipment in working order including Paddle Boards, Kayaks, Jet Skis, Surf Boards, etc. Other duties as assigned.

### **Sunchase Condominiums**

#### **Housekeeper**

**WORKINTEXAS Job Posting # 16684466**

**Salary: Discussed at time of Interview**

Housekeeping - Performing a variety of cleaning activities such as: Sweep, scrub, and mop floors. Dust and polish furniture and fittings. Clean metal fixtures and fittings. Empty and clean trash containers. Dispose of trash in a sanitary manner. Clean wash basins, mirrors, tubs and showers. Wipe down glass surfaces. Make up beds and change linens as required. Wash windows as scheduled. Sort, wash, load and unload laundry. Sort, fold and put away clean laundry. Operate mechanized cleaning equipment. Maintain all cleaning equipment and materials in a safe and sanitary working condition. Monitor and report necessary domestic repairs and replacements Ensuring all rooms are cared for and inspected according to standards.

### **Ramada South Padre Island**

#### **Continental Breakfast Assistant**

**WORKINTEXAS Job Posting # 16811417**

**Salary: Discussed at time of Interview**

Prepare a daily breakfast menu of hot and cold breakfast foods. Maintain cleanliness of breakfast area and kitchen during and after breakfast hours. Respond promptly and appropriately to any guest questions or concerns. Maintain a professional and hospitable presence and appearance at all times. Work Schedule Monday - Friday 6am -12pm.

### **Sea Vista Homeowners Association**

#### **Maintenance Technician**

**WORKINTEXAS Job Posting # 16719560**

**Salary: Discussed at time of Interview**

Light carpentry work and general repairs. Some plumbing and electrical work and will also be maintaining the pools. Other duties as assigned.